



GREENHILL
HOTEL

MEETING & CONFERENCE
BROCHURE

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The Georgian Suite

1



Suitable for up to
250 delegates
cabaret style

Suitable for up to
300 delegates
theatre style

Refreshments &
Catering Options

Complimentary Wi-Fi

Choice of Layout

Configurable Lighting

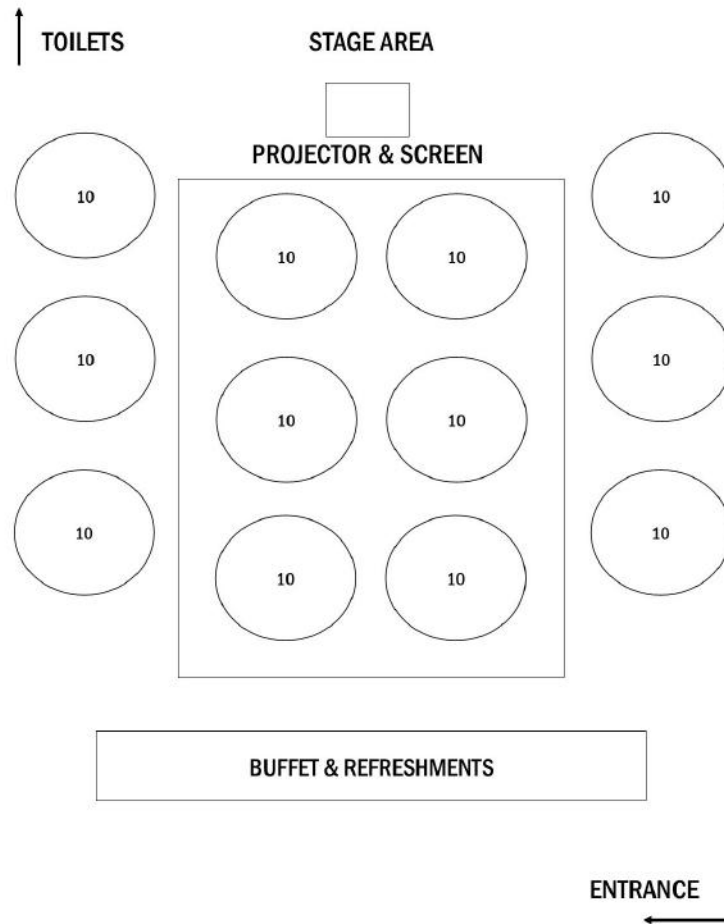
Equipment Available

Ample Parking

Easy Equipment
Access

Bedrooms Available

The Georgian Suite



Example table plan for
120 delegates
cabaret style

Suitable for up to
300 Guests Theatre Style
250 Guests Cabaret Style

Room hire:
£270+VAT (4 hours)
£370+VAT (4+ hours)

Available for use:
Projector & screen
Microphone
Speakers

The Dining Room

3



Suitable for up to
40 delegates
cabaret style

Suitable for up to
80 delegates
theatre style

Refreshments &
Catering Options

Complimentary Wi-Fi

Choice of Layout

Equipment Available

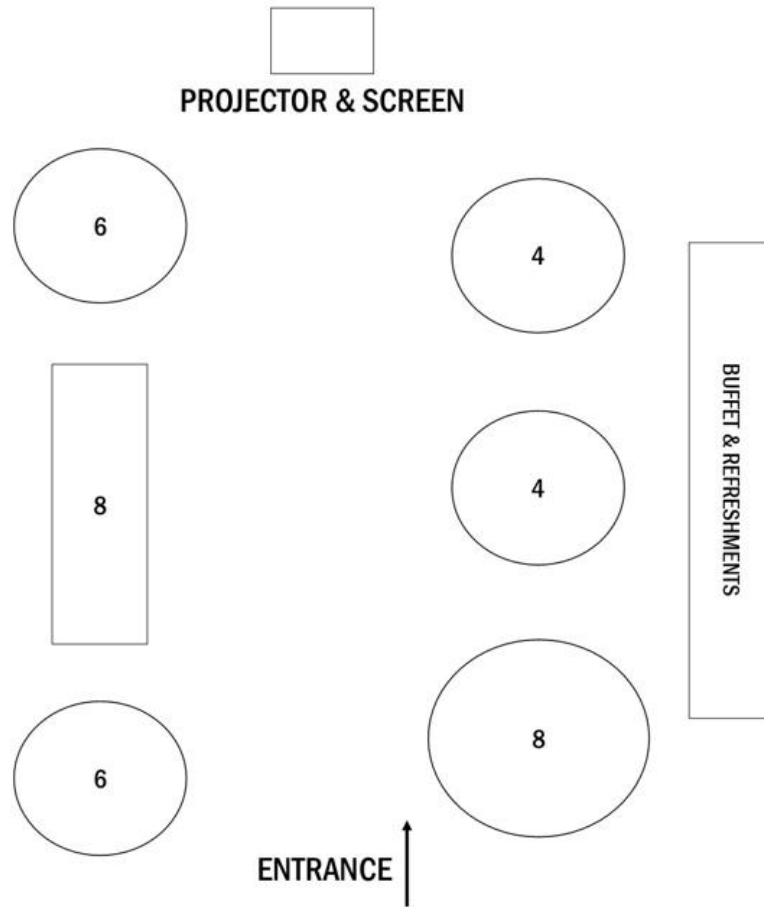
Ample Parking

Easy Equipment

Access

Bedrooms Available

The Dining Room



Example table plan for
36 delegates
cabaret style

Suitable for up to
80 Guests Theatre Style
40 Guests Cabaret Style

Room hire:
£200+VAT (4 hours)
£280+VAT (4+ hours)

Equipment available:
Projector & screen
Microphone

The Conservatory

5



Suitable for up to
24 delegates
cabaret style

Suitable for up to
14 delegates
boardroom style

Refreshments &
Catering Options

Complimentary Wi-Fi

Choice of Layout

Equipment Available

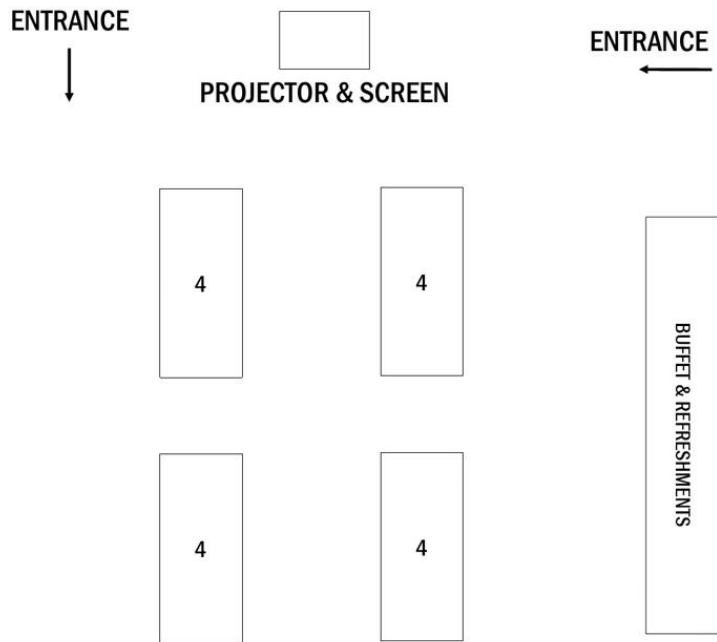
Ample Parking

Easy Equipment

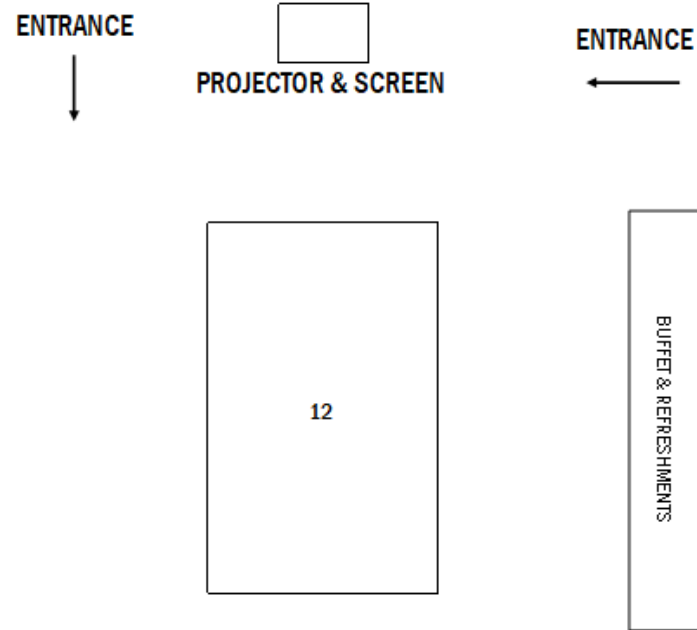
Access

Bedrooms Available

The Conservatory



Example table plan for
16 delegates
cabaret style



Example table plan for
12 delegates
Boardroom style

Suitable for up to
40 Guests Theatre Style
24 Guests Cabaret Style
14 Guests Boardroom Style

Room hire:
£110+VAT (4 hours)
£160+VAT (4+ hours)

Equipment available:
Projector & screen
Microphone

The Library



Room hire:
£90+VAT (4 hours)
£100+VAT (4+ hours)

Suitable for up to
12 delegates
boardroom style

Suitable for up to
12 delegates
boardroom style

Refreshments &
Catering Options

Complimentary Wi-Fi

Equipment Available

Ample Parking

Easy Equipment
Access

Bedrooms Available

Refreshments & Catering



Tea & coffee	£2.70+VAT Per Person
Tea, coffee & biscuits	£3.50+VAT Per Person
Tea, coffee & scones	£4.50+VAT Per Person
Tea, coffee, cakes & pastries	£5.00+VAT Per Person
Food options:	
Sandwiches, chips, tea & coffee	£9.50+VAT Per Person
Sandwiches, fresh fruit, tea & coffee	£10.50+VAT Per Person
Finger buffet, tea & coffee	£16.50+VAT Per Person
Main course knife & fork buffet, tea & coffee	£16.50+VAT Per Person
Two course knife & fork buffet, tea & coffee	£21.00+VAT Per Person

We can cater for any dietary requirements. Please let us know in advance. Other options are available, please contact us directly to discuss & we can create a personalised menu

Contact Us



We are open between 7am—10pm every day
Please do not hesitate to contact us:

Tel:

016973 43304

Email:

info@greenhillhotel.co.uk

Thank you for booking your conference with us!

You will receive an email at least one week before your booking confirming that all of the details that we have are still correct. Please make us aware of any changes to your booking as soon as possible.

PAYMENTS

We do not require any pre-payments for conferences. Your invoice will be sent 1 day after the event, and will include any extra charges incurred on the day. Invoices can be paid via bank transfer, credit card, cheque or cash. Please call us on 016973 43304 if you would like to pay via credit card over the phone. Should you prefer to pay via bank transfer, please use the invoice number provided as the reference. Invoices must be paid within 30 days.

CANCELLATION POLICY

Bookings can be cancelled free of charge up until 1 week before your event. If the event is cancelled within 1 week then the cost of the room hire will be charged.

If the event is cancelled within 48 hours the room hire, food & refreshments will be charged.

OTHER

Please let us know if you require any equipment at least 24 hours before the meeting date at the latest.

Please let us know if there are any dietary requirements at least 24 hours before the meeting date at the latest

BOOKING FORM

We require the following information for your booking

Event title:

Date & Time:

Total delegates:

Refreshments:

Allergies / Dietary Requirements

Rooms required:

Room layout:

Equipment required:

Invoice to & PO number required:



